

## Credit Card Form

If you use the church credit card for purchases, please complete this form, so the Treasurer can allocate the charges to the correct expense category. Please attach a copy of your order confirmation or receipt to this form.

Your Name: \_\_\_\_\_

Vendor: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Amount of Purchase: \_\_\_\_\_

Description of Purchase: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Committee to be Charged: \_\_\_\_\_

Your Signature: \_\_\_\_\_